

## 2018 Lawrence St. Patrick's Day Parade Application

For Further Information Call: 785-749-6677

*Benefitting Baby Jay's Legacy of Hope, Cooper's Cause and The O'Connell Youth Ranch*

Organization or Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Person (Before Parade): \_\_\_\_\_  
Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Contact Person (Day of Parade): \_\_\_\_\_  
Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_ \*

\*Must be a cell phone number of someone who will be with the parade entry from check-in to the end of the parade

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### **TYPE OF ENTRY (Please remember the early entry deadline is March 5):**

- EARLY FAMILY (\$25 DONATION BY MONDAY, MARCH 5)
- LATE FAMILY (\$35 DONATION AFTER MONDAY, MARCH 5)
- EARLY NOT-FOR-PROFIT (\$25 DONATION BY MONDAY, MARCH 5)
- LATE NOT-FOR-PROFIT (\$35 DONATION BY MONDAY, MARCH 5)
- EARLY COMMERCIAL/OTHER (\$100 DONATION BY MONDAY, MARCH 5)
- LATE COMMERCIAL/OTHER (\$125 DONATION AFTER MONDAY, MARCH 5)
- EARLY CAR CLUB ENTRY (\$100 DONATION BY MONDAY, MARCH 5)
- LATE CAR CLUB ENTRY (\$110 DONATION AFTER MONDAY, MARCH 5)

### **COMPETITIVE ENTRY? Please select one form of competition below:**

- CASH PRIZE
- TRAVELING TROPHY (Any category type may be considered for the Trophy)
- SPECIAL ENTRY (Non-Competitive by Approval Only/Fee to be Determined by Parade Officials)

### **ENTRY INFORMATION:**

**PLEASE MARK YES OR NO FOR EACH QUESTION AND PROVIDE THE DESCRIPTION REQUIRED:**

#### **FAMILY/NOT-FOR-PROFIT/COMMERCIAL ENTRY:**

1. Animal(s):  YES  NO Number of Animals: \_\_\_\_\_ Kind(s) of Animals: \_\_\_\_\_

**All animal entries are required to have their own animal waste clean-up behind their group/entry.**

2. Bicycle(s):  YES  NO Number of Bicycles: \_\_\_\_\_

3. Walker(s):  YES  NO Number of Walkers: \_\_\_\_\_

4. Vehicle(s):  YES  NO Number of Cars/Trucks/Motorcycles: \_\_\_\_\_

Vehicle Details:

Type: \_\_\_\_\_ Length: \_\_\_\_\_ Trailer Length (if any): \_\_\_\_\_ Total Length: \_\_\_\_\_

Type: \_\_\_\_\_ Length: \_\_\_\_\_ Trailer Length (if any): \_\_\_\_\_ Total Length: \_\_\_\_\_

**You are LIMITED to TWO vehicles. For the purpose of this rule, trailers count as vehicles. Any entry with more than 2 vehicles must pay an additional fee of \$10 per vehicle. If you have multiple vehicles, please list all vehicles. Please attach an additional page if the spaces provided are not sufficient.**

**All Business Logo Trucks must pay the Commercial Entry fee. If the truck is pulling a not-for-profit float, the not-for-profit entry fee is waived and the float can be judged as a not-for-profit or traveling trophy competitive entry.**

**CAR CLUB ENTRY:**

1.  YES  NO Number of Vehicles: \_\_\_\_\_

**Each car club entry is LIMITED to 5 cars. If your group is larger than that, you will need to pay an additional \$25 per vehicle. Also, please list all of your cars in the spaces provided. Please attach additional pages as necessary to list ALL your cars.**

2. Vehicle Details:

Make/Model: \_\_\_\_\_ Year: \_\_\_\_\_ Length: \_\_\_\_\_

Make/Model: \_\_\_\_\_ Year: \_\_\_\_\_ Length: \_\_\_\_\_

Make/Model: \_\_\_\_\_ Year: \_\_\_\_\_ Length: \_\_\_\_\_

Make/Model: \_\_\_\_\_ Year: \_\_\_\_\_ Length: \_\_\_\_\_

Make/Model: \_\_\_\_\_ Year: \_\_\_\_\_ Length: \_\_\_\_\_

**Please check any of the following that apply to your entry:**

- Music  Marching Band  Loud Vehicles  
 Emergency Vehicles  Children  Other \_\_\_\_\_

Please share information about your entry and/or your organization. This information will be used by our parade announcer and any media outlets covering the Parade. Feel free to attach an additional page (if necessary).

## **Parade Day Check-In Information**

Parade day check-in will open at 9:00 am on Saturday, March 17, 2018 at 12<sup>th</sup> and Rhode Island. Please send only one representative of your entry to pick up your number and receive directions on where to stage your entry. If the representative is not with his or her entry at the time of check-in, the representative is responsible for directing the entry to the designated staging area and waiting for the entry at said area.

**All drivers must stay with their vehicles at all times once they enter the staging area. Vehicles that do not have a driver who is able to move the vehicles risk the chance of being removed from the parade.**

Entry numbers need to be placed in the lower passenger side corner of the vehicle's windshield. If your entry contains walkers, please have one person in the front of your group displaying the number visible for the judges. Bicycle entries need to have one person in the front of your group displaying the number visible for the judges.

Please be aware that the staging takes place throughout surrounding neighborhoods. Please do not block driveways. Loud music is prohibited in the staging areas and misbehavior will not be tolerated.

Finally, please cooperate with parade officials. Your patience and understanding are appreciated.

## **Lawrence St. Patrick's Day Parade Rules and Regulations**

1. **APPLICATIONS AND DONATIONS:** Early deadline for entry is March 5, 2018. Any applications received after March 5 will be assessed a late donation rate. However, you are encouraged to apply as early as possible. Please provide the committee with a detailed description of your entry on the entry application. All applications will be acknowledged and reviewed by the Lawrence St. Patrick's Day Parade Committee. The consideration of your entry does not in any way constitute acceptance of your entry. Decisions of the committee are final. Suggested early entry donations are \$25 for family and non-profit entries and \$100 for commercial entries. Late donation rates are \$35 for family and non-profit entries and \$125 for commercial entries. Donations should accompany applications.
2. **PARADE VEHICLES:** All drivers must stay with their vehicles once checked in. Any driver who is not at his/her vehicle during lineup is subject to the removal from the parade.

Exhibition of **acceleration** or peel outs will be subject to the removal from the parade.

**Liability insurance is required for all road worthy vehicles.**

3. **PACE OF UNITS:** No entry or routine will be allowed to slow or stop the forward progress of the parade without the consent of the parade officials.
4. **SAFETY:** All participants must act in a safe and reasonable manner.
  - a. The consumption of alcoholic beverages by participants in the staging area or on the parade route is prohibited.
  - b. Throwing any items (i.e. candy, trinkets, stickers) from entries is prohibited. However, walkers alongside entries may pass out items to spectators.

- c. Projectiles such as confetti, streamers, toilet paper, silly string, etc. are prohibited. Please help us keep the parade route clean by refraining from launching these items from your entry.
  - d. No entries will be allowed to discharge firecrackers, caps, blanks, incendiary devices, or other equipment that might startle or excite horses and other animals in the parade.
  - e. Float entries with riders must be equipped with handrails, posts, or grab bars for the safety of their participants.
  - f. No vehicle may exceed safe heights and lengths. A height of 14' 6'' and length of 42' are dimensions that you should stay within while building your float. Vehicles and trailers coupled together shall not exceed 65'. Keep in mind, overhead trees and parked cars may present obstacles, so, please allow for them.
  - g. Any vehicle towing an entry shall have a towbar of sufficient strength to pull, stop, and hold all weight towed.
  - h. In addition to a safe hitch, towing vehicles shall have adequate safety chains.
  - i. Any entry carrying heaters, cookers, grills, power plants, generators, fuels, or easily combustible materials shall be required to carry a fire extinguisher.
5. **CHILDREN:** Any entry comprised of or containing children must be accompanied by supervising adults. The person(s) accompanying the children shall be responsible for their safety as well as maintaining the required pace. Children aged 10 and under should either ride on floats, ride inside vehicles or be pulled in wagons by parents/chaperones as they are too small to keep up with the proper parade pace on foot.
6. **UNITS AND ACTIVITIES NOT PERMITTED:** (a) Entries representing controversial groups or political issues. (b) Entries oversized. (c) Entries that cannot keep pace. (d) Entries that are indecent or immoral. (e) Entries that are significantly different than described on their application. (f) Entries with participants that are under the influence of, or consuming, alcohol or drugs.
7. **VIOLATIONS:** Any entry or participant that violates any of the aforementioned rules and regulations may be subject to immediate disqualification and removal from the parade.
8. **INSPECTION:** All entries are subject to inspection by police, committee judges, and/or parade security as may be deemed necessary before and during the parade.
9. **DISPERSAL:** Immediately after the parade all floats shall disperse to their proper destination; follow instructions of police and parade officials.
- 10. THE ACCEPTANCE, ASSIGNMENT, NUMBER OF ENTRIES, AND ALL JUDGING IN THE PARADE ARE AT THE SOLE DISCRETION OF THE LAWRENCE ST. PATRICK'S DAY PARADE COMMITTEE AND THE DECISIONS OF THE COMMITTEE ARE FINAL.**

**THE COMMITTEE WILL NOT BE RESPONSIBLE FOR INJURIES OR PROPERTY LOST, DAMAGED, OR STOLEN. YOU PARTICIPATE AT YOUR OWN RISK**

**FOR ADDITIONAL INFORMATION, PLEASE CALL 785-749-6677 OR EMAIL  
[info@lawrencestpatricksdaysparade.com](mailto:info@lawrencestpatricksdaysparade.com)**

**PARADE ENTRY PRIZES**

**CASH PRIZES:**

**COMMERCIAL**

1st Place \$500.00  
2nd Place \$250.00  
3rd Place \$150.00

**NOT FOR PROFIT**

1st Place \$500.00  
2nd Place \$250.00  
3rd Place \$150.00

**FAMILY**

1st Place \$500.00  
2nd Place \$250.00  
3rd Place \$150.00

**TRAVELING TROPHY:**

There is one category for large float entries of any type that compete for the traveling trophy. Please indicate on the first page of the application if your group would like to compete for this traveling trophy. If you choose to compete for the traveling trophy, you will not be eligible for a cash award.

**All prizes will be awarded/announced approximately 1 hour after the end of the parade.**

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**WAIVER**

IN CONSIDERATION OF MY PARTICIPATION IN THIS EVENT, I, THE UNDERSIGNED, INTENDING TO BE LEGALLY BOUND, HEREBY, FOR MY HEIRS, EXECUTORS & ADMINISTRATORS, WAIVE & RELEASE ANY AND ALL CLAIMS FOR DAMAGES I MAY HAVE AGAINST THE LAWRENCE ST. PATRICK'S DAY PARADE COMMITTEE, ITS MEMBERS, SPONSORS AND/OR BENEFICIARIES FOR ANY & ALL INJURIES INCURRED BY ME IN THIS EVENT. I HEREBY ASSUME THE RISK OF PARTICIPATING IN THIS EVENT. I HEREBY AGREE THAT IN THE EVENT OF THE CANCELLATION OF THIS EVENT DUE TO STORM, RAIN, WINDS, INCLEMENT WEATHER OR OTHER "ACTS OF GOD" MY DONATION SHALL NOT BE REFUNDED. IN ADDITION, I HAVE READ AND FULLY UNDERSTAND THE RULES AND REGULATIONS REGARDING THE LAWRENCE ST. PATRICK'S DAY PARADE. I AM COMMITTED TO MAKING THIS EVENT A SAFE AND HAPPY CELEBRATION.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send your application to:

[Info@lawrencestpatricksdayparade.com](mailto:Info@lawrencestpatricksdayparade.com)

Lawrence St. Patrick's Day Parade  
P.O. Box 1702  
Lawrence, KS 66044